

2017 Salk Car Pick-Up PROCEDURES

- Car pick up will load in the BACK of the building ONLY for all grades. (this includes Pre-K and Kindergarten)
- Please drive thru and pick up your students instead of parking and walking up if at all possible. This will be much safer for all students.
- The entrance for car pick up is the East gate between the playground and the Memorial Jr. High parking lot.
- The gate will be unlocked at 2:15 pm. Cars may pull into the parking spots in front of the 5 orange cones. (only in the right hand lane)
- Cars will pull up to the staff member calling names so the caller can see the family name on their dashboard card. **Dashboard cards MUST be visible. It can be displayed on the right hand passenger side dash (facing up), in the top right of the windshield (facing out), or held up by hand so the “caller” can read your names.**
- The caller will tell you which numbered cone to pull up to. Please stay in the right hand lane. Students will only be loaded on the passenger side by a staff member.
- Once your car is loaded you may pull into the left lane to exit.
- Make sure you know the family name of your car and the grades of the students riding with you. If you show up without a visor card, you will have to go inside the building to obtain a visor card.
- **NO cars will be allowed in the front circle drive from 2:15 pm thru dismissal. This area is for busses only.**